


POLICY OR PRECEDENT
(XVIII Abn Corps and Ft Bragg Memo 25-50)

1. SUBJECT: Command Policy Statement – Physical Security of Motor Pools		2. MASTER POLICY NO. 68																									
3. ORIGINATOR IMSE-BRG-ESM	4. PHONE NUMBER (910) 396-9109	5. DATE ESTABLISHED 22 May 2008																									
6. SYNOPSIS: (if more space is needed, use reverse side.) a. References. (1) AR 190-51, Security of Unclassified Army Property (Sensitive and Nonsensitive), 30 Sep 93. (2) DA Pam 190-51, Risk Analysis for Army Property, 30 Sep 93. (3) FM 3-19.30, Physical Security, 8 Jan 01. (4) FM 22-6, Guard Duty, Sep 71. (5) XVIII Airborne Corps and Fort Bragg Physical Security Handout, 9 May 08. b. Purpose. To ensure adequate security of motor pools and government vehicles. c. General. In addition to the requirements set forth in AR 190-51 and DA Pam 190-51, concerning the security of motor pools and military vehicles, commanders on Fort Bragg including tenant units, will post guards at the entrance to unit motor pools during hours of operation. Commanders will determine the number of guards required to ensure security and efficiency. Commanders will also determine the necessity for arming guards. (1) Guards will ensure vehicles exiting the motor pool are properly dispatched. (2) Guards will prevent removal of unauthorized items from motor pool. <div align="right">(Continued)</div>																											
7. TYPE POLICY <input checked="checked" type="checkbox"/> NEW <input type="checkbox"/> CHANGE <input type="checkbox"/> REVOCATION		8. IDENTIFY POLICY AFFECTED None 9. LAST REVIEWED <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:15%;">DATE</th> <th style="width:35%;">REVIEWING OFFICER</th> <th style="width:30%;">ORGANIZATION</th> <th style="width:20%;">INITIALS</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> 10. APPROVED:  ALBERT E. BALLARD, JR., COL, GS, Chief of Staff-Task Force Bragg		DATE	REVIEWING OFFICER	ORGANIZATION	INITIALS																				
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11. DIRECTIVE ON WHICH BASED (Show date, subject, and origin.) AR 190-51, Security of Unclassified Army Property (Sensitive and Nonsensitive, 30 Sep 93; FM 22-6, Guard Duty, Sep 71; XVIII Abn Corps and Fort Bragg Physical Security Handout, 9 May 08																											
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(3) During non-operational hours, motor pools will be secured IAW the references in 6.a above, at a minimum. Appropriate key control procedures will be followed IAW AR 190-51.

d. Gate Guard Procedures.

(1) The guard will control gate egress and regress at all times, maintaining a DA Form 1594 (Staff Duty Log) for the entire tour of duty. The guard will check all incoming and outgoing vehicles for a valid dispatch and check vehicle operators for a valid operator licenses and identification cards. A licensed Tank/Track Commander (TC) must be in vehicles being operated by personnel with a learner's permit. Nonmilitary personnel identification cards will be checked against the Installation Access Roster for verification of authorization to enter the motor pool. If unavailable to verify, or if in doubt of validity of identify and/or authorization, the guard will contact the Motor Pool OIC/NCOIC or the unit's S2.

(2) Although all vehicles entering the motor pool will be checked by the guard, not all vehicles will be recorded on the DA Form 1594. Only those vehicles with deficiencies not corrected on the spot (i.e. improper dispatch, no ground guide, non utilization of seat belts, etc) will be recorded on the DA Form 1594 and reported to the Motor Pool OIC/NCOIC or SDNCO. The recipient of the report will direct the course of action for correcting the deficiency or elevating for further instructions.

(3) Guards will ensure all vehicles leaving for a road test are properly marked ("Road Test" sign on the front and rear of the vehicle). All 2 ½ Ton Trucks and larger, along with all Tracked Vehicles must have a driver and TC when dispatched. Ground guides are required for vehicles moving forward and backward inside the motor pool. The only exceptions are High Mobility Multipurpose Wheeled Vehicles (HMMWVs) and Commercial Utility Cargo Vehicles (CUCVs) moving forward. ALL vehicles backing up will have a ground guide.

(4) Guards will ensure military equipment (tool boxes, repair parts for vehicles and equipment, job ordered equipment, etc.) is not removed from the motor pool in privately owned vehicles (POV). Exceptions must be approved in person or in writing from the Battalion or Brigade Commander. Violations or attempted violations will be annotated on the DA Form 1594 and immediately reported to the Company Commander.

(5) Guards will immediately notify the Battalion Motor Officer and the Motor Pool OIC/NCOIC of the presence of VIPs (LTC and above). The presence of Physical Security Inspectors will be immediately reported to the S2 and Motor Pool OIC/NCOIC, utilizing contact procedures and phone numbers included in the guard's special instructions.